

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **SCHOOL BOARD MEETING**
3 **Tuesday, September 11, 2018**
4 **Florence Rideout Elementary School-Library**
5 **6:30 p.m.**
6

7 Present: *Harry Dailey, Matt Ballou, Miriam Lemire, Mark Legere, Joyce Fisk, Carol LeBlanc, Alex*
8 *LoVerme and Jonathan Vanderhoof.*
9

10 *Superintendent Bryan Lane, Principals Brian Bagley, Tim O'Connell, Curriculum Coordinator Julie*
11 *Heon, and Clerk Kristina Fowler*
12

13 **I. CALL TO ORDER**

14 Chairman Dailey called the meeting to order at 6:30pm.
15

16 **II. ADJUSTMENTS TO THE AGENDA**

17 There were no adjustments to the agenda.
18

19 **III. PUBLIC COMMENTS**

20 Ms. Susan Bogdan, representing the WLC Warriors Athletic Booster Club, presented a check for \$500 to
21 Principal Bagley for the WLC Athletic Program. Appreciation for the donation was expressed.
22 Funds were raised through the banner program. The donation was accepted at the previous meeting.
23

24 **IV. BOARD CORRESPONDENCE**

25 **a. Reports**

26 **i. Superintendent's Report**

27 Superintendent Lane reviewed his report. The opening of the schools went well even with a couple
28 facilities issues at FRES which included a power outage due to a pole issue on Main St. that affected
29 different parts of the building and students and staff were evacuated to the Wilton Town Hall when there
30 was a smell of natural gas in the kitchen due to the pilot light in the oven going out. All students and staff
31 were fine. Due to the warm weather, temperatures were monitored and options were made available to
32 move classes. He is suggesting in the future to put in some type of "venting scenario" to have exhaust
33 fans on the second floor at the MS to help cool it down over night and Mr. Erb, Facilities Manager, will
34 look at options for FRES. Mr. Steve Brown of Steve's School Bus was more than accommodating with
35 changes to the bus routes and he has obtained a couple of new busses. The teacher's union would like
36 more information on the calendar. The seniors presented the first graders (class of 2030) with tee-shirts
37 on September 6. The 2018 Legislative Summary (from NHSBA) was provided for informational
38 purposes. It will be brought to the Policy Committee for formal review.
39

40 **ii. Business Administrator's Report**

41 Superintendent Lane provided a brief overview of Ms. Tucker's report in her absence which included
42 secured pricing with various vendors. He noted the original quote of \$54,375 for the reusable wares was
43 written in a manner that exceeded our needs (example 600 dozen forks) and an adjusted quote will be
44 provided. He confirmed regarding the fuel bid that who we use for fuel delivery may not be who we use
45 for service as the tanks are owned by the district. A recommendation will come to the Board at the next
46 meeting to award the oil and propane bid.

47 **iii. Principals' Reports**

48 Principal Bagley reported the Emergency Operations Plan has been submitted as required to the State of
49 NH-Home Land Security. On August 16 a cookout was held to recognize custodians and summer staff.
50 New teacher orientation was held on August 23 at WLC and included a tour of the two communities.
The first days prior to school opening were successful and included two days of professional

51 development and one day devoted to teacher prep. Step-up day was held on August 28 for the 6th and 8th
52 graders. One of WLC's goals is to build moral in the school with the students, staff and community. This
53 work has already begun on the first day with each staff member welcoming students back with signs. A
54 kick off assembly was held at the beginning and end of the day. On October 4, the first "coffee and
55 conversation" will take place at WLC with Principal Bagley and Assistant Principal Edmunds.

56
57 Mr. O'Connell reported the first full day of kindergarten was successful. Prior to the first day of school,
58 meet and greets were held along with a welcome day and orientation. Having a full day of kindergarten
59 allows for more academics, science, social studies, incorporated intervention blocks and more time for
60 social development. Students now have physical education, art and music. The W.I.N. (What I Need)
61 team is involved to provide extra support and extension. One initiative for the elementary teaching staff is
62 Writers Workshop; an update will be given later this year. On August 28 the professional development
63 was focused on math; teachers worked with a consultant and Dr. Heon. This work will continue
64 throughout the year. Another focus for Principal O'Connell is safety in the schools. Open house at
65 FRES is September 12 and LCS September 13. The 1st graders had a visit from the seniors who
66 presented them "Class of 2030" tee-shirts. He confirmed the W.I.N. program at LCS runs similar to
67 FRES but the timeframe is different. There are 4 half hour sessions on Tuesday and Thursday and
68 students are grouped in accordance to screening data that was done prior to school starting.

69
70 Superintendent Lane confirmed at district meeting and budgeting time last year, he anticipated
71 kindergarten enrollment to be 40; currently there are 13 additional students which brings in additional
72 revenue of approximately \$37,000. He believes we will not see a large fluctuation in enrollment.

73 **iv. Curriculum Coordinator's Report**

74 Dr. Heon gave an overview of her report which included professional development that was provided in
75 the district such as math, science, curriculum work, new teacher orientation as well as Responsive
76 Classroom which all K-5 teachers and one MS teacher have been trained in. New teacher monthly
77 meetings have been initiated along with a new program for mentoring. She provided state assessment
78 data for reading math and science which showed some of the scores below the state average in particular
79 MS (grades 6-8) math and 11th grade science. She spoke of working with Principal Bagley regarding
80 intervention teams and how to bring resources to WLC to help with reading comprehension and working
81 on a math intervention plan for grades 6-12. They are looking at ways to engage more students in math
82 and science.

83
84 Principal Bagley spoke of concerns regarding the math scores and the need to improve them. He notes
85 they are working on strategies for this. The math department has been writing a plan to address the low
86 scores. He confirmed feedback on the new code of conduct has been positive and there has been less
87 disruption in the classroom.

88
89 Discussion was had regarding the scores and members voiced concern.

90 Both Principal Bagley and Dr. Heon responded to the concerns raised by the Board. Superintendent Lane
91 confirmed there is a plan and once finalized it will be brought to the Board. It was expressed that there
92 is a need for vertical conversations between schools, accountability for teachers and the need to have
93 some remediation for the students. It was requested the tactical plan should include how it will be done,
94 how it will be measured and executed. It was noted the scores for the elementary students were above or
95 at state average.

96 97 **b. Letters/Information**

98 **i. NEASC Letter**

99 Superintendent Lane briefly reviewed the letter from New England Association of Schools and Colleges
100 (NEASC) which included praise in certain areas and priority areas needed for growth. NEASC will be
101 back next fall to do a full assessment and will be looking at the progress made.

102 **ii. Enrollment**

103 Superintendent Lane reviewed the current enrollment for the district as of today to be 559 (557 on 1st
104 day). Revenue for kindergarten is calculated at \$2,900 per student and there are 13 additional students
105 over the 40 used for budgeting. This calculates to an additional \$37,000 in unanticipated revenue. He
106 confirmed once we have past 3-4 weeks of school with the kindergarten classes he would not ask for an
107 additional teacher even if the number of students grew as it would be detrimental to the student's routine.
108 The School Board policy allows for a maximum of 20 students per class in kindergarten.

109 **iii. Class Size**

110 Superintendent Lane reported per the class size policy he is to provide the number of classes that are
111 running with less than 5 students in them. In the HS there are 5 classes; Creative Writing-semester 2,
112 Green Woodworking/Joinery-semester 1, Honors Calculus (Project Running Start), Honors Statistics
113 (Project Running Start) and Philosophy-semester 2. These classes will continue to run. He confirmed
114 this is not a trend for these particular classes and all teachers do have full schedules throughout the day.
115 He also confirmed if the classes did not run at WLC, the students do not have the ability to take them at
116 Milford unless tuition was paid and it would take one period for student travel.

117
118 **V. BLIZZARD BAGS**

119 Superintendent Lane reported to implement this the DOE would need to be notified by September 1. He
120 provided some feedback from the staff. Some concerns noted were the availability of teachers when they
121 may have small children to take care of, some students are at day care on snow days and some students
122 work as well as 6% of the students do not have access to technology at home. Members discussed the
123 topic and shared their views.

124
125 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou (for discussion) to have*
126 *administration create a plan for blizzard bags for the Board's approval and to be brought to the*
127 *Department of Education for their approval.*

128
129 Further discussion was had.

130
131 *The MOTION was AMMENDED by Mr. LoVerme and SECONDED by Mr. Ballou to include "by June*
132 *1" (for the Board's approval).*

133
134 Discussions continued.

135
136 *Voting: two ayes; five nays from Ms. Lemire, Mr. Legere, Mr. Ballou, Ms. Fisk and Ms. LeBlanc, motion*
137 *failed.*

138
139 **VI. WLC BANNERS**

140 Superintendent Lane questioned if the Board would like space to be created in the gymnasium for
141 additional banners. Ms. Bogdan noted the booster club has had success with the banner program and
142 would like the ability to be able to offer a select number of banners to alumni and families, not
143 necessarily to businesses. A brief discussion was had including possible options such as selling bricks
144 instead of banners, ways to create space and the possible removal of old banners.

145
146 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to instruct administration to*
147 *work with the WLC Warriors Athletic Booster Club to find a way to add banners.*

148 *Voting: all aye; motion carried unanimously.*

149
150 **VII. CONSENT AGENDA**

151 There was none to report.

152

153 **VIII. ACTION ITEMS**

154 **a. Approve Minutes of Previous Meeting**

155 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to approve the minutes of*
156 *August 28, 2018 as amended.*

157 *Voting: six ayes; one abstention from Mr. Legere, motion carried.*
158

159 **IX. COMMITTEE REPORTS**

160 **i. Strategic Planning Committee**

161 Mr. Vanderhoof reported the committee spent the first hour of their last meeting discussing food service.
162 They also discussed the MS configuration and administrative structure. In general, he notes, there has
163 been a lot of discussion and they will be moving toward making decisions in the near future.

164 **ii. Facilities Committee**

165 Superintendent Lane reported a tour of FRES was completed this evening with one item noted, a “leaking
166 scenario” in the gymnasium which Mr. Erb is aware of. He will work with Mr. Erb to look at a “venting
167 scenario “to put exhaust fans in the MS to remove heat from the building during the hot days. This will
168 come to the Facilities Committee to determine if it belongs on the CIP.
169

170 **X. RESIGNATIONS / APPOINTMENTS / LEAVES**

171 There were none to report.
172

173 **XI. BOARD BUDGET DISCUSSION**

174 The next School Board meeting, September 25 is a joint meeting with the Budget Committee to present
175 the SAU and technology budgets. Mr. LoVerme, budget liaison, noted that the Budget Committee wants
176 a “flat budget”. Concerns and expectations for the upcoming budget were discussed. Superintendent
177 Lane noted his goal is to bring a budget that supports the needs of students and is fiscally responsible. He
178 is looking at the RISE program as there is an increase in enrollment and ABA Therapist. He will also be
179 looking at transportation for any possible savings. He confirmed the position for the part-time desktop
180 support person has not been filled and the idea of combining one person shared between the town and
181 school district has not been finalized; any plan would come to the Board prior to doing so. Mr. LoVerme
182 requested to be provided with any increases in the RISE program.

183 **XII. PUBLIC COMMENTS**

184 Ms. Susan Bogdan suggested in regard to the assessment data going forward parents and students be
185 included as that is a body of people who have not been asked about the math program. She spoke of the
186 top 10% of students having to go on to take remedial math classes and some students who have D’s most
187 of the year have A’s at the end of the year. She is glad the Board is aware of this and states she has
188 complete faith it will be fixed.
189

190 Ms. Edwina Hastings was provided a legislative packet as requested and also noted two of her graduates
191 had to take remedial math.

192 **XIII. SCHOOL BOARD MEMBER COMMENTS**

193 Mr. LoVerme commented he had been asked to request to have the “dye cut machine” fixed at one of the
194 schools. He thanked the parents who brought fans in for the students during the warm weather. He
195 questioned if the district had an athletic trainer (this was budgeted) because during the boys’ soccer game
196 a student broke their collar bone and no trainer was present. Superintendent Lane responded Mr. Brice
197 Miller, Athletic Director indicated to him he was looking to find a service but he does not have any
198 additional information.
199

200 Mr. Ballou suggested perhaps there should be a more formal relationship between the School Board and
201 Select Board as a way to improve their working relationship with more formal discussions.

202
203 Ms. LeBlanc questioned what type of feedback the Board will receive to show the students who are
204 performing poorly are being brought up to speed. Superintendent Lane will provide a plan at the next
205 meeting.

206
207 Chairman Dailey provided an update of his attendance to the Wilton Select Board meeting regarding
208 parking at WLC and on School Road. A brief discussion was had. Mr. Ballou suggested that an agenda
209 item be added to a future agenda to discuss forming some sort of group or have workshops with the
210 Select Board at a neutral location.

211

212 **ADJOURNMENT**

213 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Legere to adjourn the Board meeting at*
214 *9:22pm.*

215 *Voting: all aye; motion carried unanimously.*

216

217 *Respectfully submitted,*

218 *Kristina Fowler*

219